



Annual Report

2014 - 2015

PATRON

Her Excellency the Honourable Kerry Sanderson AO, Governor of Western Australia

LIFE MEMBERS

Bob Butler
Bruce Fielding
Geoff Sue
Jan & Syd Tippett
Gavin Finkelstein

FOUNDING MOTHERS

Sheryl Butler
Yvonne Gunellas
Jan Tippett

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MEMBER OF HAEMOPHILIA FOUNDATION AUSTRALIA

PRESIDENT'S REPORT

I am pleased to report to you the activities of Haemophilia Foundation Western Australia Inc. ('HFWA') for the 2014/2015, financial year.

HFWA is a voluntary organisation providing advocacy, peer support and services to people affected by haemophilia and related bleeding disorders (including von Willebrand Disorder) in Western Australia. Through our membership of Haemophilia Foundation Australia ('HFA'), we contribute to the welfare of our constituency throughout Australia.

Management Committee

HFWA would not operate without the active participation of the Management Committee ('MC'). These people voluntarily give their time and effort on your behalf. Once again I have found the past year as president to be an enjoyable and productive one and thank the MC for their support and involvement over the past year, and I would like to convey your appreciation for their contribution.

The committee comprised:

President	Gavin Finkelstein
Vice President	Cheryl Ellis
Treasurer	Bob Butler
Secretary	Shane Meotti
	Marcus West
	Jenny Holliday
	Dustin Bridges
	Brian and Pamela Wall

Personally, I must extend my sincere thanks to Cheryl Ellis, Melanie Gould, Sharon Hawkins and Julie Davies for all their help and support that they have given me over the past year.

Office/Resources Centre

The Office/Resource Centre is the hub of HFWA with our administration, activities and resources held and coordinated through there. It is the central point of contact for HFWA and it is essential that it is well resourced and staffed. Melanie Gould resigned in February 2015 and we welcomed Julie Davies to HFWA at the end of March 2015 and look forward to a long and mutually satisfying association together. We aim to ensure that the office continues to run efficiently and effectively and is an important and valuable asset to our organisation. We are reviewing the processes and procedures of the office on an ongoing basis. We thank Melanie for her 8 years of dedication to HFWA and our community and wish her well in the future.

Sharon Hawkins, the Haemophilia Counsellor resigned in March 2015.

Sharon was employed through the Health Department of WA to meet the counselling and support needs of our community. Even though Sharon was not employed by HFWA, she played a key role within our organisation, attending and facilitating the many support groups that HFWA provides for its community. She attended HFWA monthly MC meetings and made herself available to meet the needs of HFWA and the community it represents, over and above what would normally be expected of someone in her position.

Since the move to Fiona Stanley Hospital, the position was “hijacked”, and it has been necessary to advocate to have the scope of coverage changed from a purely hospital based position to a community inclusive position. The position will be advertised soon, but we have been excluded from the selection process, no matter how hard we push. We will wait and see how things work once someone is appointed to the position and act accordingly.

On behalf of the MC and our membership, I would like to thank Melanie and Sharon for their commitment and dedication to our community. I know that at times their efforts exceeded the normal call of duty and were not properly recognised. I thank them for their efforts.

Funding

Our funding is provided by the Health Department of WA, administered by the Genomics Directorate, Department of Health WA and managed by Statewide Contracting. It is acknowledged to be for the broad requirements of HFWA for our constituency. We are currently in a 1 year extension of a three year contract, so our Government funding is guaranteed until at least 30 June 2016. We have begun negotiations with our funders' to increase funding to allow us to employ Julie on a full time basis and possibly extend services provided.

Your Foundation

The Foundation and MC has had a progressive year with operational expenditure continued to be closely monitored, to enable the foundation to provide the best services and representation to our community that we can on our limited government funding. The MC, acknowledge the value and benefit that the peer support groups provide to the HFWA community. The participation and support of the membership is always an important feature to the viability of any community based organisation such as ours. Member participation is growing and feedback is generally of a positive nature to the programs and activities offered by the Foundation. The MC is appreciative of feedback and comments passed on to them. Without broad feedback from the community it is challenging for HFWA to tailor future direction of services for the membership.

Our Activities

We have undertaken and continue to provide education and peer group support to our community. Some of the activities include:

Parents Meetings

Partner Carer's Meeting

Women with an Inherited Bleeding Disorder Group

Christmas Party

Men's Group Meetings

Rural Trip

Youth Group

Pamela and Brian Wall, along with Dale Spencer have worked tirelessly in establishing the HFWA Youth Group, and have done some great work in engaging with our "youth". 3 activities have been run with positive feedback from participants. We will continue to support these activities and encourage as many of our "youth" as possible to attend an event and hopefully become part of this group.

Viral Information

HFWA provides specific viral (HIV, HCV, vCJD) information and education to our community. We also support and participate in a number of activities under the auspices of relevant agencies.

Representation/Networking

HFWA represents our community at numerous multi-agency forums, e.g. Genetic Support Council WA, Hepatitis Council WA, West Australian Viral Hepatitis Committee, Arthritis Foundation, HFA, Fiona Stanley Hospital and Princess Margaret Hospital, etc.

Conference(s)

HFWA supports key members of various groups within our community to participate in relevant conferences relating to our community's needs. This enables HFWA to keep abreast of the latest innovations in care and treatment.

External/Internal Education

HFWA continues to provide information to our community in both a formal and informal manner.

Advocacy

HFWA continues to advocate on behalf of our community when and where the need arises (e.g. treating hospitals, schools, government agencies, etc.). HFWA continues to liaise and have input with relevant departments regarding the Haemophilia Treatment Centre at Fiona Stanley Hospital and the new Children's Hospital being built on site at Sir Charles Gairdner Hospital.

Liaising with the Hospitals

There continues to be ongoing communication between HFWA and all treating hospitals. MC Members regularly attend clinics run by the hospitals to discuss with members any issues or concerns they may have in relation to their bleeding disorders.

Liaising with the Counsellor

As mentioned, the position was “hijacked’ but hopefully will be resolved to our satisfaction in the near future.

Liaising with other Haemophilia Organisations

Key representatives of HFWA actively liaise with other state foundations, HFA and World Federation of Haemophilia.

Newsletter

The newsletter continues to be produced bi-monthly, providing up-to-date information along with a calendar of activities. When required, mail-outs are produced and distributed to advise the community of any matters arising in between publication of the newsletter issues. The newsletter paper and presses are provided by Fuji Xerox. We also thank Beryl Kerr for her efforts in proof reading and printing, helping with the newsletter mail-out and archiving HFWA's accumulated historical material.

Welfare/Emergency Funding

As a priority, we support members to access emergency welfare funding from other agencies. As a last resort, HFWA, supported by the Haemophilia Counsellor, will consider providing small amounts of assistance to applicants. There were no Arved Wasser Fund applications in this financial period. HFWA continue to provide shoe and Medic Alert subsidies. These are some of the valuable services and activities that HFWA provide to our community in Western Australia. We are always open to feedback from our community.

In Conclusion

Overall, this past year has once again been a very positive and productive year for the Foundation. There has been increased participation in HFWA- hosted peer support groups, which shows that there is something to be gained from attending them, and our membership numbers have remained consistent. Our major concerns and issues have been with filling the office coordinator’s position which we have, and wish Julie all the best, plus sorting out the issues with the Social Worker Position as a result of the move to Fiona Stanley Hospital. Please continue to support your foundation, even if it’s only by paying your annual membership.

Thank you for attending.

Gavin Finkelstein HFWA President

TREASURER'S REPORT

Thank you to the President, Committee Members and the Admin Secretary's for their work during the year in making my job more pleasant and less pressured, and ensuring attendance at Committee Meetings is enjoyable and quite fun at times. Once again Mel and Julie have done a great job in preparing summaries of payments and receipts for me.

As the Detailed Statement of Financial Performance indicates, we had an excess of receipts over payments of \$14,309 for the year. The major reason for this that we had no major conference spending this year, and while donations were lower than last year, out government funding was higher.

As you will see, the income is less than in 2014 by \$8,543. Donations are the main area of lower income due mainly to the fact that we had no major fundraising events. There were still several substantial donors and many others of smaller amounts, all of which are gratefully received. On behalf of our members who are the recipients of the services and support provided by the Foundation, I thank all those who have donated money, products and time, all of which are vital to our ongoing future.

Expenditure was substantially less than last year, due mainly to the funds expended in 2014 for attendees at the World Congress, the Family Camp, and Member Support costs. Most other areas of expense were on a par with the previous year.

The Statement of Financial Position shows Current Assets of \$125,230 which consists of the bank accounts and Perpetual Trustees deposit. The current liabilities consist of the funds received and held in reserve for special events planned for the future. There were no payments from the Arved Wasser Fund during this year.

Overall, our Net Assets, and therefore, Members Funds, have decreased during the year by \$14,309.

We will continue to provide support and services to members in the coming year, within the constraints of our limited finances and our constitutional limits, and trust that our members understand and appreciate these limitations and what we can and cannot provide

All efforts currently are being directed towards the quiz night to be held in November and all donations of goods, money and time will be appreciated.

There will also be a Family Camp in this current financial year which will see a large outgoing of funds.

The Financial Statements have not yet been audited, but will be done so in the near future.

Robert Butler
Treasurer
20th August 2015

Haemophilia Foundation WA Inc ABN 42 961 282 521
Income and Expenditure Statement
For the year ended 30 June 2015

	2015	2014
	\$	\$
Income		
State/C'wlth Grant	66,697	51,315
HFA Funding		12,617
Members Subscriptions	1,477	1,455
Fundraising Activities	1,533	1,030
Camp Fees Received		1,780
Interest received	1,969	3,442
Donations	8,348	16,930
Total income	80,026	88,569
Expenses		
Advertising and promotion	556	
Audit fees	580	580
Bank fees and charges	247	395
Camp Costs	1,250	13,440
Conference/seminar costs	1,248	26,322
Depreciation – Plant	10	30
Fees & Charges		58
Fundraising Costs	1,310	1,880
Insurance	410	2,806
Internet & Website Expenses	1,875	1,448
Members Functions	8,555	5,586
Members Support	901	4,326
Meeting Expenses	646	169
Office Expenses	87	74
Postage	1,485	2,448
Printing & stationery	1,720	374
Publications, Newsletters, Etc.	2,046	1,770
Rent & Facility Expenses	8,293	8,148
Salaries - Administration	30,272	27,300

The accompanying notes form part of these financial statements

Haemophilia Foundation WA Inc ABN 42 961 282 521
Income and Expenditure Statement
For the year ended 30 June 2015

	2014	2013
	\$	\$
Staff Training	492	366
Subscriptions	843	404
Sundry expenses	129	298
Superannuation	2,356	2,362
Telephone	404	687
Travel, accom & conference		1,740
Total expenses	<u>65,716</u>	<u>103,014</u>
Profit (loss) from ordinary activities before income tax	14,309	(14,445)
Income tax revenue relating to ordinary activities	<u>0</u>	<u>0</u>
Net profit (loss) attributable to the association	<u>14,309</u>	<u>(14,445)</u>
Total changes in equity of the association	<u>14,309</u>	<u>(14,445)</u>
Opening retained profits	107,904	122,349
Net profit (loss) attributable to the association	<u>14,309</u>	<u>(14,445)</u>
Closing retained profits	<u>122,213</u>	<u>107,904</u>

The accompanying notes form part of these financial statements

Haemophilia Foundation WA Inc ABN 42 961 282 521
Detailed Statement of Financial Position as at 30 June 2015

	Note	2014 \$	2013 \$
Current Assets			
Cash assets			
Cash at bank		41,431	25,124
NAB Interest Bearing A/c		84,603	82,850
Westpac Community Solutions A/c		12,004	11,970
Petty Cash – Secretary		300	300
Term Deposit – Perp. T/tee 1 Month		3,031	5,688
		<u>141,370</u>	<u>125,933</u>
Total Current Assets		<u>141,370</u>	<u>125,933</u>
Non-Current Assets			
Property, Plant and Equipment			
Office Equipment		14,366	14,366
Less: Accumulated depreciation		(14,361)	(14,351)
		<u>5</u>	<u>15</u>
Total Non-Current Assets		<u>5</u>	<u>15</u>
Total Assets		<u>141,375</u>	<u>125,948</u>
Current Liabilities			
Current tax liabilities			
PAYG/GST Clearing A/c		(166)	(1,283)
		<u>(166)</u>	<u>(1,283)</u>
Other			
Women’s Weekend Funding		8,811	8,811
Health Dept. - Project Funding		7,500	7,500
		<u>16,311</u>	<u>16,311</u>
Total Current Liabilities		<u>16,145</u>	<u>15,027</u>
Total Liabilities		<u>16,145</u>	<u>15,027</u>

The accompanying notes form part of these financial statements

Haemophilia Foundation WA Inc ABN 42 961 282 521
Detailed Statement of Financial Position as at 30 June 2015

	Note	2014 \$	2013 \$
Net Assets		<u><u>125,230</u></u>	<u><u>110,921</u></u>
Members' Funds			
Reserves			
Arved Wasser Memorial Fund		3,017	3,017
Accumulated Surplus (deficit)		<u>122,213</u>	<u>107,904</u>
Total Members' Funds		<u><u>125,230</u></u>	<u><u>110,921</u></u>

The accompanying notes form part of these financial statements

OFFICE COORDINATOR'S REPORT

HFWA - Office Co-coordinator's Report –Commencement 30th March 2015

Good evening everyone, firstly I would like to introduce myself. My name is Julie Davies and I commenced with the Hemophilia Foundation WA Inc in a part time, 3 day a week capacity on the 30th March this year.

I came on board as a replacement for Melanie Gould who left HFWA sometime in February, also of this year after 8 years with HFWA. I would like to thank the HFWA President Gavin Finkelstein, Vice President, Cheryl Ellis and Secretary Shane Menotti, for their assistance in making this transition as seamless as possible.

Having only been here for 4 months I am still coming across things for the first time but I am still asking lots of questions.

My first introductory event was the Women's Breakfast held on Sunday 29th March 2015. It was nice to meet a few of the ladies and I was made to feel welcome.

The next event I attended was the Bunnings Sausage Sizzle at Bunnings Home Base, Subiaco on Saturday 11th April 2015.

Thank you to all the volunteers who helped us cook and sell sausages at Bunnings.

Both activities were a success and would not have run as smoothly without our HFWA Community, the Committee and volunteer's support.

Attending events will allow me to build relationships with the members and community plus gain knowledge of haemophilia and other bleeding disorders.

I have also attended a Monday morning clinic at Fiona Stanley Hospital with Gavin and met the nursing staff and some patients, on the day. I look forward to meeting more of you as time goes by.

Fundraising

Entertainment Books:

The Entertainment Books were again sold this year, with the addition of the new Digital option. Sales decreased slightly from last year. The Foundation has raised, to date, \$884.00. Thanks to all who purchased, both from within the HFWA community and without, plus all friends and relations.

Office Equipment

No major purchases of office equipment. The equipment and some of the systems that were already here have been updated as far as possible.

Website

The website has recently had a major 'content only' overhaul and continues to be updated on a regular basis. Visits to the HFWA website are in slight decline since the beginning of this year.

Updating details of Google Search to the HFWA details and webpage:

https://www.google.com.au/?gws_rd=ssl#q=haemophilia+foundation+wa

Newsletter

The newsletter continues to be produced in-house, bi-monthly and we have managed to keep it to around 10 pages per issue. We are currently posting out approximately 150 hardcopy newsletters via Australia Post but I am being more regularly asked to change this to be received via email. We continue to use the Australia Post account for our bulk mail outs. I would like to thank the management committee and Beryl Kerr for proof reading each edition. Thank you to Cheryl and Shane for helping with the May & July 15 editions of the Newsletter production, whilst I found my feet in the office. Special thanks to Beryl Kerr, who very kindly volunteers and prints the newsletter for us in colour and to Fuji Xerox, who supply

the paper and the presses.

Administration

Other activities within the office:

- Liaising and working with the President, Vice President and Secretary on a regular basis as to the running of the HFWA office
- Liaising with Haemophilia Foundation Australia – creation of and approved HFWA email signature for the HFWA Executive
- Organising invitations for various groups within our Foundation
- Liaising with WACOSS and the Health Department representative.
- Preparations and the papers for the monthly Committee meetings and AGM
- Updating and sending out of information to schools, students, members, community networks and the general public
- Coordination and implementation of updating of membership lists and member information (Databases)
- Assisting with Fundraising
- Assisting in organising social events, quiz nights, youth events and camps
- General office administration, receipting, banking, mailings, telephones, small IT operations and fixes, updating of all office processes, policies and procedures for a more efficient running of the HFWA office.

Thank you and I look forward to your continued support.

Julie Davies
20th August 2015